

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
NOVEMBER 21, 2011 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on November 21, 2011 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Angie Homola, Chair, Helen Price Johnson, Member, and Kelly Emerson, Member were present. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

PUBLIC INPUT OR COMMENTS

- Dustin Amundson
- Ed Drum
- Bill Strowbridge
- Brett Wilhelm
- Rufus Rose
- Laureen Mendelsohn
- Bob Wolters
- Dale Tyler
- Ralph Ferguson
- Beth Munson
- Mimi Salvin

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills: \$703,238.97
 Vouchers: \$1,195,240.28
 Electronic funds transfers: \$1,537.72
 Payroll: \$578,285.95
 Minutes: *None*

Auditor

- Grant Agreement - Help America Vote Act (HAVA). The grant will provide for installation of an ADA compliant entry door with electric opener at the Elections Office in Coupeville; 1 ballot drop box with post and 4 sets of decals for ballot drop boxes located in Coupeville, Camano Island, Oak Harbor and Freeland. Federal Grant No. G-12/011 C; Amount: \$14,370.00 (*no match required*)
- Purchase Order 7974 with CVH, Inc. for replacement of Elections Office entry doors with ADA compliant doors. Amount: \$11,341.21

Central Services

- Resolution C-119-11 Establishing the Island County Remote Access Policy for Information Technology Systems. The resolution will establish a policy that defines standards, procedures and restrictions for connecting remotely to Island County's internal network(s) or related technology resources via mobile devices or public computer systems

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- Resolution C-120-11 Establishing the Island County Password Protection Policy for Information Technology Systems. The resolution will establish a policy for the creation of strong passwords, the protection of those passwords, and the frequency of change

Human Resources

- Personnel Action Authorizations as described in Memorandum from HR Director - *None*
- Resolution C-113-11 Adopting the Revised Island County Policy 2.01.030. The revised Vacation Leave Policy will establish an annual vacation accrual maximum; will offer employees with excess banked vacation leave an alternative to taking extensive vacation time off at the end of each year in order to avoid losing accrued days; and will establish a protocol to eliminate the current practice of employees receiving County-paid medical benefits after they leave County employment
- Resolution C-114-11 Authorizing the Establishment of a Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association ("HRA VEBA") Plan for Employees who have been employed by Island County for at least 31 years. The HRA VEBA will continue to reward long-tenured employees who will no longer accrue more than 30 vacation days per year
- Memorandum of Understanding with 1845-I AFSCME for 2012 Medical Benefits

Human Services

- Contract Amendment with Anne Casperson, MA, LMFT to provide short-term mental health counseling services. Contract No. HS-26-11(1); Amount: -\$2,500 (RM-HS-11-0310)
- Contract Amendment with June Polasek to provide short-term mental health counseling services. Contract No. HS-07-11(1); Amount: \$1,500 (RM-HS-11-0315)
- Contract Amendment with Cheryl May, MA to provide short-term mental health counseling services. Contract No. HS-31-11(1); Amount: \$4,000 (RM-HS-11-0313)

Public Health

- Contract with WA State Health Care Authority – Medicaid Administrative Match. Contract replaces the existing agreement with WA State Department of Social and Health Services due to the WA Legislature's transfer of Medicaid Purchasing Authority to the Health Care Authority. Contract No. 1163-35240; Contract Amount: \$ Fee for Service (RM-HLTH-11-0338)
- Rental Addendum with Bayview Corner LLC – Office Space Rental Agreement. Public Health office space rental at Bayview Corner extended at same rate for one-year term and changed to month-to-month. Addendum "A" to Lease Agreement; \$375 per month (RM-HLTH-11-0333)

Public Works - County Roads

- Project Prospectus – Local Agency Federal Aid Project Prospectus; WA State Department of Transportation; a new County road – Race Road to Houston Road Connector; CRP 05-04, Work Order No. 148
- Amended Local Agency Agreement – WA State Department of Transportation; a new County road – Race Road to Houston Road Connector; CRP 05-04, Work Order No. 148; \$690,000.00/Federal (RM-PW-11-0293) (WP-1120-100)

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Sheriff

Schedule Public Hearing: Ordinance C-115-11 Amending Chapter 5.20 ICC, Licensing of Pawnbrokers and Secondhand Dealers. The ordinance will set the appropriate fee structure, provide exemptions for 501c(3) non-profits, and align the Island County Code with the Revised Code of Washington. Suggested Date & Time: December 19, 2011 at 10:20 a.m.

Superior/Juvenile Courts

- Amendment #2 to Contract with NW Services Council & Island County Adult Drug Court. Contract provides the Adult Drug Court participants with direct employment assistance through the Oak Harbor Worksource Office. Amount: \$36,729.05 (RM-JUV-11-0305)
- Amendment #1 to Contract with WA Court and Recovery Enhancement System & Island County Drug Court. Contract provides the Adult Drug court with a case management licensure that is web-based. Amount: \$3,000.00 (RM-JUV-11-0323)

ACTION TAKEN:

Motion by Commissioner Emerson to approve the Consent Agenda, second by Commissioner Price Johnson. Motion carried 3-0

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

Resolution C-116-11 Proclaiming December, 2011 National Impaired Driving Prevention Month in Island County

JoAnn Hellmann, Director, Impaired Driving Impact Panel of Island County presented.

ACTION TAKEN:

Motion by Commissioner Emerson to adopt Resolution C-116-11 Proclaiming December, 2011 National Impaired Driving Prevention Month, second by Commissioner Price Johnson. Motion carried 3-0

Commissioners

Resolution C-117-11 Declaring Legal Holidays for the Year 2012

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Resolution C-117-11 Declaring Legal Holidays for the Year 2012, second by Commissioner Emerson. Motion carried 3-0

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Planning & Community Development

Ordinance C-118-11 (PLG-005-11) In the Matter of Adopting Amendments to Island County Code Chapters 16.19 and 17.03, Relating to Maximum Review Time Frames for Permit Processing. Staff is recommending the Board adopt the Planning Commission's recommendation

ACTION TAKEN:

Motion by Commissioner Emerson to bring forward Ordinance C-118-11 (PLG-005-11) In the Matter of Adopting Amendments to Island County Code Chapters 16.19 and 17.03, Relating to Maximum Review Time Frames for Permit Processing, second by Commissioner Price Johnson. Motion carried 2-1 to adopt Ordinance C-118-11 (PLG-005-11) (Commissioner Emerson voted no)

Planning & Community Development/Public Works – Parks

Schedule Public Hearing: Ordinance C-121-11 (PLG-020-11) CPA 248/11 - An amendment to the Island County Comprehensive Plan updating the Parks and Recreation Element. Date & Time: December 5, 2011 at 10:15 a.m. Exhibit A to the Ordinance (Parks Plan) is available online at www.islandcounty.net/planning

Robert Pederson, Director of Planning and Community Development, along with Joantha Guthrie, Public Works (Parks), provided the staff report.

ACTION TAKEN:

Motion by Commissioner Price Johnson to schedule the public hearing as proposed. Motion withdrawn.

ACTION TAKEN:

Motion by Commissioner Price Johnson to schedule a public hearing on December 5, 2011 at 10:15 a.m. on Ordinance C-121-11 (PLG-020-11) CPA 248/11 - An amendment to the Island County Comprehensive Plan updating the Parks and Recreation Element, second by Chair Homola. Motion carried 2-1 (Commissioner Emerson voted no)

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Planning & Community Development

281/10 OPS - The applicant, Whidbey Camano Land Trust, is requesting that 14.75 acres of their contiguous 15.75 acres (Assessor's Parcel Numbers: R23326-302-2970 and R23326-302-2971), located on north Whidbey Island, be admitted into the Public Benefit Rating System current use tax classification program

Troy Davis, Planning & Community Development Department Planner, provided the staff report.

PUBLIC COMMENT:

- Rufus Rose

Public comment closed.

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ACTION TAKEN:

**Motion by Commissioner Price Johnson to approve 281/10 OPS, second by Chair Homola.
Motion carried 2-1 (Commissioner Emerson voted no)**

Planning & Community Development

283/10 OPS - The applicant, Friends of Freeland, is requesting that all of their contiguous 43.4 acres (Assessor's Parcel Numbers: R22911-152-3710, R22911-171-4670, R22911-208-4830, R22911-103-3620) located on south Whidbey Island, be admitted into the Public Benefit Rating System current use tax classification program

Troy Davis, Planning & Community Development Department Planner, provided the staff report.

No public comment.

ACTION TAKEN:

**Motion by Commissioner Price Johnson to approve 283/10 OPS, second by Chair Homola.
Motion carried 2-1 (Commissioner Emerson voted no)**

COMMISSIONERS COMMENTS & ANNOUNCEMENTS

Commissioner Homola

- The Chair addressed the issue brought forward by Mr. Admundson concerning 1845-I medical benefits.
- The Chair addressed remarks about water quality on Camano and misinformation about her support for the Cama Beach proposal for Salmon Recovery and Leque Island issues.

Commissioners

Board dialogue relating to the selection of the 2012 Chair position

Commissioner Emerson

Commissioner Emerson thanked everyone who attended the meeting and who spoke on her behalf. She asked her fellow Board members to reconsider their decision and select her Chair for 2012.

Commissioner Price Johnson

No comment

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There being no further business to come before the Board the meeting adjourned at 11:34 a.m. The Board will meet next in Regular Session on November 28, 2011 beginning at 11:00 a.m. for Roundtable followed by agenda items at 2:00 p.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board